

University Athletic Association

SOCCKER CODE OF CONDUCT

Statement on Sportsmanship

Each University Athletic Association member institution shall ensure that:

- **The conduct before, during, and after competition of all those representing participating institutions exemplifies the highest traditions of intercollegiate athletics.**
- **Competition is conducted in a non-discriminatory manner that encourages enthusiastic support within the confines of good sportsmanship and fosters a positive attitude among spectators and participants in support of their teams.**
- **Coaches and student-athletes are encouraged to abide by the letter and spirit of the playing rules and to be gracious in both victory and defeat.**

SECTION 1. Administrative Authority

Administrative authority shall be the Soccer Sport Committee chaired by a primary athletic administrator rotating in alphabetical order by institution. In the event the primary athletic administrator is unable to serve as chair of the committee, one of the other UAA Delegates from the host institution shall serve as chair.

Appointment of Representatives The primary athletic administrator of each institution shall appoint individuals as appropriate to represent the interests of that institution at meetings of the sport committee. In the case of men's and women's sport committees that meet jointly, an institution may choose to appoint one individual to represent the interests of both its men's and women's programs. If an institution sends a single representative to a joint sport committee meeting, it shall be assumed that the individual representing the institution is authorized to cast votes on behalf of both the institution's men's and women's programs.

Replacement of Committee Chair In the event the institution designated to chair a sport committee chooses to designate its primary athletic administrator as its representative to that sport committee, another representative from that institution, who must be a member of the Delegates Committee, shall chair the sport committee in place of the primary athletic administrator.

Voting Lines The disposition of all issues considered jointly by sport committees meeting together shall be by joint vote of the committees. Results of all joint votes shall be reported by

listing the voting tallies of the respective men's and women's committees as well as the voting tally of the joint committee.

Proxy Voting There shall be no proxy voting. In the event a representative from an institution leaves a meeting of the sport committee prior to its conclusion, the vote of that individual shall not be transferred to another individual from that institution nor to any individual from another institution.

SECTION 2. Determination of Association Champion

Association teams shall participate in round-robin play, receiving three (3) points for a win, one (1) point for a tie, and zero (0) points for a loss. The champion shall be the team with the highest point total at the completion of the round-robin. If tied, co-champions shall be declared.

In the event of a tie for the Association championship, the representative accepting an automatic bid to the NCAA championship on behalf of the UAA, shall be determined according to the following criteria (in order):

- 1) Head-to-head competition between the co-champions
- 2) Total goal differential up to a maximum of three goals per individual match between the co-champions
- 3) Points (Win-3, Tie-1, Loss-0) earned in UAA road games (This step shall only be used if the co-champions have played the same number of UAA road games, otherwise this step shall be skipped.)
- 4) Points (Win-3, Tie-1, Loss-0) earned against succeeding teams in the UAA standings
- 5) Most wins
- 6) Fewest goals against
- 7) Most goals scored (counting up to 3 goals per game)
- 8) If this process fails to determine a representative, the representative to NCAA postseason competition shall be determined by a coin flip administered by the Executive Secretary.

Resolution of Multiple Ties: In case of ties among three or more teams, the above criteria shall be applied until a representative is determined directly or until one or more teams are eliminated. In the latter case, once one or more teams are eliminated, the process shall be repeated from the beginning with the criteria applied in order to the remaining tied teams until a representative is determined directly or an additional team(s) is eliminated. If the resolution of a tie between three or more teams proceeds to a coin flip, the coin flip shall be used to eliminate one team, and the process shall be repeated from the beginning with the criteria applied in order to the remaining teams.

If the entire round robin schedule cannot be completed and the designated tie-breaking criteria cannot be equitably applied, a committee of all head coaches shall be convened to determine the Association champion(s) and the automatic bid recipient. Any coach whose team may be directly affected by this decision shall be replaced by the athletic director of that institution who shall serve as a non-voting member of the committee.

SECTION 3. Game Management

Refer to Site Policies and Procedures and applicable sections of Policies Regarding Sportsmanship and Event Management.

The host institution shall provide a means of direct, two-way communication (phone, radio, walkie-talkie, or equivalent device) from the scorer's table on the field to the location of the timekeeper.

Lightning and Health & Safety Emergency Policy – In conducting Association competition, the game management staff and game officials shall follow the NCAA Guideline on Lightning Safety as published in the NCAA Sports Medicine Handbook. All coaches, participants, and officials shall cooperate fully in this regard. Protocols and emergency plans shall be discussed with the coaches during the pre-competition meetings or conference calls as appropriate.

Game management staff and the head competition official shall monitor local weather conditions to the best of their ability. In the event of lightning, once a flash-to-bang count of 30 seconds (equivalent to six miles) is observed play shall be suspended and all personnel shall be directed to leave the field of play and take shelter in a safe structure. Play shall remain suspended until at least 30 minutes after the last flash of lightning or sound of thunder unless the head competition official can reasonably determine the threat of lightning has passed.

Each institution shall clearly designate the person or persons who shall have the ultimate authority and responsibility to stop or resume play in the event of lightning or other health and safety emergencies, and shall communicate this information to the competition officials and coaches prior to the contest. The game management responsibilities of the designated individual or individuals should be such that they are able to monitor such circumstances without distraction.

SECTION 4. Conduct of Sport

4.1 Site

Facilities should be in accordance with NCAA regulations.

In the event that a playing facility secured by the host institution does not meet NCAA regulations with respect to field size or other criteria, the host institution shall notify the visiting team as part of the contractual arrangement between the institutions. Every effort shall be made by the host institution to adjust the game field to regulation size unless such a change would create an unsafe condition for play (e.g., moving a sideline too close to a permanent curbing or other obstruction). In the extraordinary circumstance that a regulation field cannot be secured and boundaries cannot be adjusted to regulation size, the contest shall still take place as scheduled.

4.2 Format

Refer to Section 2.

4.3 Squad Size

Competitive travel squads shall be limited to 18 players in uniform, except that 20 players may travel and play if more than one game will be played on a trip.

The size and composition of a member institution's travel party shall be determined by that respective institution.

There shall be no limit on competitive squad size for the host institution.

4.4 Officials

The three-person diagonal system shall be used.

The host institution shall arrange for the assignment of officials through an established officiating bureau. The host institution shall seek out the highest quality officials available. They should be paid at a rate comparable to that paid by other Division III schools in the same geographic area. An institution may, at its own discretion, obtain Division I or II officials and compensate them according to the scale for such officials in their area.

In the event an institution develops a serious problem with a particular official working its games, that institution's primary athletic administrator shall contact the primary athletic administrator of the host institution to discuss the situation. If necessary, the primary athletic administrator of the host institution shall then work with the local officiating bureau or assignor to resolve the problem.

4.5 Rules

NCAA playing rules for men and women.

No game protests shall be allowed.

Ejection for Fighting — Notification Process In the event a player is ejected from a contest for fighting, all pertinent NCAA rules and sanctions shall apply, and the following notification protocol shall be used.

- 1) The ejection shall immediately be noted in the official scorebook as per NCAA rules.
- 2) The official scorer shall inform the host athletic director or his/her designee if not available on site.
- 3) The ejection shall be noted on all box scores before they are distributed.
- 4) The host athletic director, or his/her designee if not available on site, shall speak to the ejected player's coach at the conclusion of the game to confirm notification of the ejection for fighting.
- 5) The host athletic director, or his/her designee if not available, shall forward notification of the ejection for fighting to the UAA Office, and if the ejection occurs during the first game of a two-game weekend to the athletic director of the next host institution.

4.6 Rules Interpretation Committee

Does not apply.

4.7 Equipment

According to NCAA rules and regulations for men and women.

4.8 Seeding

Does not apply.

4.9 Facilities

Refer to Section 4.1

4.10 Miscellaneous

Two ball chasers shall be provided by the host institution.

The home team shall provide at least eight (8) soccer balls for use by the visiting team during pre-game and halftime warmups and during practices as necessary.

SECTION 5. General Guidelines

5.1 Uniforms

According to NCAA rules and regulations. On two-game weekends, the visiting team shall wear “away” uniforms on Friday and “home” uniforms on Sunday.

5.2 Scheduling

Men’s and women’s teams should travel together whenever possible.

The Executive Secretary shall develop a multi-year schedule of regular-season play for consideration by the Athletic Administrators Committee. The Athletic Administrators Committee shall review, modify as necessary, and adopt such a multi-year schedule. Once a schedule has been adopted, all changes to the schedule must be approved by a unanimous vote of the Primary Athletic Administrators of all participating members. All requests for schedule changes must be initiated by Athletic Administrators and shall be coordinated through the Executive Secretary.

Order of Contests — In even-numbered years, women’s teams shall play the first contest, and the men’s teams shall play the second contest. In odd-numbered years, men’s teams shall play the first contest, and the women’s teams shall play the second contest. Institutions may change the order of contests for appropriate reasons if such a change is mutually agreeable to both institutions. Changes shall be coordinated by the respective Athletic Administrators through the Executive Secretary.

Starting Times — Standard starting times for Sunday contests shall be 11:00 a.m. and 1:30 p.m. A waiver of this requirement may be provided by vote of the Athletic Administrators Committee. [Currently, New York University has been granted a waiver because of limitations imposed by the management of the off-campus facilities used for its home contests.] Such requests shall be initiated through the institutions’ Athletic Administrators. If the requested changes are not mutually agreeable, the standard times shall be used.

5.3 Scouting

On site scouting of any kind will not be permitted except where teams are playing in a tournament at the same site or in the same city.

Member institutions may obtain informal oral reports on other UAA teams from each other. Films or video tapes may be exchanged.

Member institutions may obtain informal oral reports on other UAA teams from institutions outside the UAA. Films or video tapes may be obtained.

Member institutions may not provide information of any kind on UAA teams to institutions outside the UAA.

Protocol for Filming Soccer Matches — The following protocol shall be used as a procedural guide in filming all UAA contests:

- 1) All filming shall be done using a digital format camera.
- 2) The camera shall be set on a tripod so it can pan the entire field as well as zoom in on both ends of the field. The camera should be attended throughout the game. The sound should be turned on, however, the operator shall refrain from making comments which may be picked up by the recorder.
- 4) Always keep the field of view wide enough to cover one-third of the length of the field.
- 5) In situations where the camera has been stopped, begin shooting as the official calls the teams to initiate play.
- 6) Shoot the scoreboard at the start of each period and following each goal.
- 7) Copies of Match Films — all copies of match films shall be made on Digital Video Disc (DVD) using industry standard DVD-R format and shall include the audio track as well as video.

The host institution shall make provisions for on-site duplication or dual recording of the contest and shall provide the recording equipment, cables, camera, and DVD's required for this purpose. Preferably prior to departure and no later than the following Tuesday, one DVD of the match shall be given to the head coach of the visiting team. In the event filming is curtailed due to inclement weather, the portion of the match that has been filmed shall be duplicated and provided to the visiting team.

5.4 Statistics

Refer to Site Policies and Procedures.

5.5 Organizational Meetings

The UAA soccer coaches' meeting will be held at the NSCAA annual meeting. The meeting shall be held on Friday and begin at 10:00 a.m.

SECTION 6. Awards

6.1 Team Champions

Refer to Section 2.

A team trophy shall be awarded to the champion or co-champions.

Individual certificates shall be awarded to the members of the championship team.

6.2 All-Association Team

At the end of the round-robin season, each head coach shall submit a maximum of six field players and one goal keeper from his/her team listed in rank order. A brief paragraph describing the respective players' performance in UAA competition shall accompany the nominations. The UAA Office shall send each coach a ballot of keepers and field players by position (defenders, midfield, forwards, keepers). In making selections, coaches shall consider only performances in UAA competition, however, coaches should consider performance in all UAA contests, not just their own games. Each coach shall vote for 3-defenders, 3-midfielders, 3-forwards, 1-keeper, and 2-at large positions for the first team and the same for the second team. Coaches may NOT vote for their own players and shall vote only for players listed on the ballot. Write-in votes are not allowed. Players shall receive 10 points for each 1st-team vote and 5 points for each 2nd-team vote. Players shall also receive 1 to 6 additional points based on their rank order on their coaches' nomination forms.

The keeper receiving the most points and the ten field players receiving the most points shall comprise the All-Association First Team, and the keeper receiving the next highest total and the next ten field players shall comprise the All-Association Second Team. In the event of ties for the tenth field spot on either team, players at the affected point level will be named to that respective team. Honorable Mention recognition shall be given to all players receiving votes who are not selected to the First or Second All-Association Teams.

In the event the distribution of votes results in an incomplete second team, the executive secretary shall consult with the Sport Committee chair to determine whether a supplemental ballot shall be distributed to facilitate selection of a full complement of players to the second team. A mechanism appropriate to the situation and consistent with established selection procedures shall be determined by the executive secretary in consultation with the Sport Committee chair.

Nominations from coaches shall be due in the Association Office the Monday prior to the last scheduled Association match of the year. Coaches shall have the opportunity to make changes to their nominees through the end of the day on the Monday following the last scheduled Association match. Final voting ballots shall be due in the Association Office the Wednesday immediately following the last match.

6.3 Most Valuable Player

The Most Valuable Player shall be selected by ballot of the coaches. A ballot shall be distributed by the UAA Office. On the ballot, each coach shall vote for three players listed in rank order. In making selections, coaches shall consider only performances in UAA competition, however,

coaches should consider performance in all UAA contests, not just their own games. Coaches may vote for members of their own teams in the balloting for the Most Valuable Player. The player with the highest total points from the rank order ballots shall be declared the Most Valuable Player.

6.4 Rookie of the Year

The Rookie of the Year shall be selected by ballot of the coaches. Only traditional, first-year student-athletes shall be eligible. Nominations for Rookie of the Year shall be submitted with each coach's nominations for the All Association Team. A ballot of nominees for Rookie of the Year shall be distributed by the UAA Office. On the ballot, each coach shall vote for three players listed in rank order. Coaches may vote for members of their own teams in the balloting for the Rookie of the Year. The player with the highest total points from the rank order ballots shall be declared the Rookie of the Year and shall receive a certificate in recognition of selection.

6.5 Coaching Staff of the Year

The Coaching Staff of the Year shall be determined by ballot of the head coaches. Awards shall be made to all members of the selected coaching staff.

SECTION 7. Miscellaneous

7.1 Compliance with Deadlines

Coaches and other responsible individuals shall comply with all deadlines for the exchange or submission of materials and information as specified in the Code of Conduct. In the event of a missed deadline, the designated recipient shall notify the Association Office immediately. The Executive Secretary shall then notify the primary athletic administrator of the institutions involved, and that primary athletic administrator shall take action to ensure compliance with the specifications of the deadline.